

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

AUGUST 31, 1999

**FROM: GARY PENROD, SHERIFF
SHERIFF'S DEPARTMENT**

**SUBJECT: EMPLOYMENT CONTRACT WITH KIM MARZULLO TO PROVIDE SERVICES
AS A BAKING OCCUPATIONAL INSTRUCTOR.**

RECOMMENDATION: Approve employment contract, in the amount of \$53,250, with Kim Marzullo to provide services as a Baking Occupational Instructor for the Sheriff's Department, Office of Inmate Welfare.

BACKGROUND INFORMATION: The Sheriff's Department, Office of Inmate Welfare, provides training and educational programs for the County's inmates to provide skills necessary to receive and maintain employment upon release. These programs are funded by proceeds received from the commissary and phone services provided to inmates, which are held in the Inmate Welfare Trust Fund. Due to possible limitations in funding and the specialized nature of these positions, contract employees have been used to provide these services. Recruitment for this position was done through advertisements in local newspapers.

Due to the expansion of the Sheriff's Bakery Vocational Education Program, the Inmate Welfare Committee has authorized the addition of one instructor. This additional position will provide training opportunities for more inmates by increasing the bakery's production from eight hours to sixteen hours a day. The cost of this position, in the amount of \$53,250, is fully funded by the Inmate Welfare Trust Fund.

REVIEW BY OTHERS: This contract has been reviewed by the County Administrative Office, County Human Resources, SBPEA, and has been reviewed and approved as to form by Deputy County Counsel W. Andrew Hartzell.

FINANCIAL IMPACT: The annual cost of this contract, in the amount of \$53,250, is fully funded by the Inmate Welfare Trust Fund. No net cost to the County.

SUPERVISORIAL DISTRICT(S): All Districts

PRESENTER: Ms. Toni Broten

Record of Action of the Board of Supervisors